

In the Name of Allah the Most Merciful and Most Gracious

W M A

WINDSOR MUSLIM ASSOCIATION

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WEEKEND SCHOOL ADMISSION - TERMS AND CONDITIONS

All admissions take place on Saturdays. Child will be allowed to start classes only when the administration process has been completed by the school administrator and the child is officially registered.

AGE

Minimum age requirement is four years. We need to have a copy of child's birth certificate for our records and in order to process the application.

PROBATION PERIOD AND CONDUCT

We have implemented a probation period of two weeks, this is to ensure the group of children and teachers can work together and that every one can be happy, feel safe and is respected. Any bullying, disrespect to teachers and co peer result in instant expulsion.

ATTENDANCE

It is essential that children attend regular classes in order to make progress, if your child is absent for valid reason please advise the teacher. If your child is absent for two weeks consecutively, and the teacher has not been informed you may receive a call from the teacher as to establish what is happening. If your child is absent for a month without a valid reason we have the right to remove the child's name from the register, you will then need to re-apply.

DRESS CODE

Please ensure your child is dressed appropriately and accordance with Islamic dress code.

FEES

All parent / guardians must pay the required fee of £20.00 per month. You will be charged for all classes whether your child attends or absent.

Please note we do update and change policies from time to time. Kindly keep yourself update to any new policies. Windsor Muslim Association reserves the right to change any policy at any time.